

**COMPUTER SCIENCE TEACHERS ASSOCIATION
CHAPTER BYLAWS [template]**

Article I: Name and Affiliation

The organization will be known as the _____ (hereafter referred to as Chapter), a local chapter of the Computer Science Teachers Association (hereafter referred to as CSTA).

The Chapter is a legal and separate entity from the CSTA and the CSTA's incorporation status, tax status, and insurance coverage do not extend to the Chapter.

Article II: Purpose

CSTA is a membership organization that supports and promotes the teaching of computer science and other computing disciplines. CSTA provides opportunities for K-12 teachers and students to better understand the computing disciplines and to more successfully prepare themselves to teach and learn.

The mission of the Chapter is to further the mission of the CSTA and to

The policies of the Chapter shall not reflect any political partisanship, nor any preference, discrimination, or limitation based upon sex, race, or religious affiliation.

Article III: Membership

Section 1: All members of the Chapter shall be members in good standing of the CSTA.

Section 2: The Chapter shall have a minimum of five (5) members, not all from the same institution.

Article IV: Governance

Section 1: Leadership

The Chapter shall be governed by a President, Vice-President, Secretary, and Treasurer elected by the membership of the Chapter. No member of the Chapter shall receive compensation for serving in the leadership of the Chapter.

Section 2: Duties of the Leadership

The President of the Chapter is responsible for chairing meetings of the membership and communicating with the CSTA Chapter Liaison.

The Vice-President of the Chapter is responsible for chairing meetings of the membership in the President's absence.

The Secretary of the Chapter is responsible for sending out meeting notices and maintaining meeting minutes and the membership roster.

The Treasurer of the Chapter is responsible for the financial management of the Chapter.

Section 3: Meetings.

The Chapter shall hold regular membership meetings. One meeting per year shall include election of the Chapter leadership.

Article V: Chapter Obligations

Section 1: Annual Report

The Chapter shall submit an annual report to the CSTA consisting of the activities of the Chapter during the preceding year and the proposed plan for the Chapter for the upcoming year.

Section 2: Membership Roster

The Chapter shall submit a complete membership roster (including contact information) to the CSTA at least semi-annually.

Section 3: Leadership Roster

The Chapter shall submit a complete roster of the Chapter leadership (including contact information) to the CSTA annually and whenever changes occur in leadership or contact information.

Section 4: Other Obligations

The Chapter shall promptly provide other information to CSTA as requested.

Article VI: Amendments

These Bylaws may be amended by a vote of 2/3 of the Chapter membership and approval of the CSTA Board of Directors.

Article VII: Dissolution

The Chapter may be dissolved by a vote of 2/3 of the Chapter membership or by the CSTA Board of Directors. Any funds remaining for the Chapter upon dissolution and after the payment of legitimate debts shall revert to CSTA.